



Employment Application

FOR OFFICE USE ONLY	
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Name _____
(Last) (First) (Middle) (Application Date)

Address _____
(Number) (Street) (Apt.)

(City) (State) (Zip)

Telephone (_____) _____ Social Security Number _____
(Area Code)

Previous Address _____ How long? _____
From To

Previous Address _____ How long? _____
From To

All applicants will be considered for employment without regard to race, color, religion, creed, national origin, age sex, marital status, pregnancy, disability, veteran status, or any other status protected by law. Vogel is an Equal Opportunity Employer.

PRELIMINARY INFORMATION

Positions you are applying for _____

Date available to start work _____

Hours/period of time available to work: (check all that apply) Full-Time Part-Time Summer Temporary Other

Who referred you to us? _____

Do you have any family or friends working for Vogel? Yes No If yes, who? _____

If you are under 18, can you furnish a work permit? Yes No Not under 18

Have you filed an application here before? Yes No If yes, give date _____

Have you ever been employed here before? Yes No If yes, give dates _____

Are you legally available for employment in this country?
(Proof of U.S. citizenship or immigrant status will be required upon employment.) Yes No

If driving is required, are you legally authorized?
(Proof of valid driver's license and driving record will be reviewed for employment.) Yes No

Have you been convicted of a felony within the past 7 years?
(Such a conviction will not necessarily disqualify you for the position you are applying for.) Yes No

If yes, please give details _____

EDUCATIONAL RECORD

School	Name and Location of School	Course of Study	# Years Completed	Did You Graduate?	Degree or Diploma
Elementary				<input type="checkbox"/> Yes <input type="checkbox"/> No	
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/ Technical				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Outline key experiences and achievements through your education (such as subjects of concentration, interests, activities, and honors received): (Exclude those which may disclose your race, color, religion or any other status protected by law.)

List any computer education or experience (include names or types of software):

List any other special skills or qualifications you have:

MILITARY

U.S. Military Service: from _____ to _____

Nature of Duties: _____

REFERENCES

List at least three references. Do not list employers or relative.

Name _____ Phone () _____

Address _____ Occupation _____

Name _____ Phone () _____

Address _____ Occupation _____

Name _____ Phone () _____

Address _____ Occupation _____

Name _____ Phone () _____

Address _____ Occupation _____

EMPLOYMENT HISTORY

Present/Most Recent Employer

Kind of Business _____
Address _____ City _____ State _____ Phone (____) _____
Starting Date _____ Ending Date _____ Starting Title _____ Starting Earnings _____
Are you currently employed here? yes no Most Recent Title _____ Most Recent Earnings _____
Job Duties _____

Immediate supervisor's name and title _____
What did you like BEST about this job? _____
What did you like LEAST about this job? _____
Reason for Leaving _____
May we contact your present employer now without jeopardizing your position? _____

Previous Employer

Kind of Business _____
Address _____ City _____ State _____ Phone (____) _____
Starting Date _____ Starting Title _____ Starting Earnings _____
Leaving Date _____ Leaving Title _____ Leaving Earnings _____
Job Duties _____

Last immediate supervisor's name and title _____
What did you like BEST about this job? _____
What did you like LEAST about this job? _____
Reason for Leaving _____

List other employment here:

Dates		Company Location	Position or Type of Work	Salary Or Wage	Reason for Leaving
From	To				

Occasionally an application blank makes it difficult for an individual to adequately summarize their complete background. Use the space below to summarize any additional information necessary to describe your full qualifications,

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from Vogel's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, Vogel reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of Vogel has the authority to make any assurance to the contrary.

I give Vogel the right to secure all references, records, and additional information about me, if job related. I hereby release from liability Vogel and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Vogel is an Equal Opportunity Employer. Vogel does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law.

This application is current for only 90 days. At the conclusion of this time, if I have not heard from Vogel and still wish to be considered for employment, it will be necessary to fill out a new application.

Signature of Applicant _____ Date ____/____/____

Thank you for completing this application form and for your interest in employment with us!